

VILLAGE OF KILDEER

BOARD OF TRUSTEES COMMITTEE OF THE WHOLE

November 17, 2009, 7:30 p.m., Village Hall
21911 Quentin Road, Kildeer, IL



APPROVED MINUTES

1. CALL TO ORDER AND ROLL CALL

The meeting of the Committee of the Whole of the Village of Kildeer was held on Tuesday, November 17, 2009 at 7:45 p.m. in the Village Hall, 21911 Quentin Road, Kildeer, Illinois, per ordinance. President Black called the meeting to order and led the Pledge of Allegiance. Upon roll call the following were present:

Village President Black, Trustees Johnson, Liberatore, Stavropoulos, Tarabein (7:59), and Stratman.

Absent: Sokolowski.

Other Officials Present: Administrator Talbett and Police Chief Zujewski.

2. Approval of Minutes – October 20, 2009 Committee Meeting – Tabled until 12/1

3. Committee of the Whole

A) Old Business

i. Board Retreat

The Board Retreat will be held on Saturday, November 21 at 9:00 a.m. at the Village Hall to discuss the current condition of the Village affairs and future expectations of the Board.

ii. Lift Stations

Administrator Talbett said the Lake County Department of Public Works will assess the Village lift stations so a quotation for County services can be prepared. Dave Heyden, Public Works Director/Village Engineer for the Village of Lake Zurich, also expressed interest in maintaining the lift stations. A maintenance quotation from Flow Tech was included in the Board packet.

iii. Harris/MSI

Administrator Talbett said the transition to the Harris/MSI software is going well but requires more involvement from the contract accountant. Quotations from Harris/MSI and a restructuring of the accountant's contract were included in the packet.

iv. Debt Refunding

Administrator Talbett and Trustee Liberatore provided an update on debt refunding. The municipal consultant for American Chartered Bank, Tony Grant,

outlined three options: Straight refunding over ten years, straight refunding over twenty years, and refunding with new money over twenty years. Mr. Grant said it may be possible to lower the monthly payment and borrow additional money for a capital improvement program. The Board must consider if they want to increase their debt to pay for urgent expenses. Proposals from other banks and lenders will be requested.

v. Special Events – Trustee Stavropoulos

a. Food Drive – November 2 – 23. Sponsored by the Village of Kildeer for the St. Vincent de Paul Ministries Food Pantry at St. Francis de Sales Church in Lake Zurich. Many donations have been received.

b. Coat Drive – November 27 through December 22 sponsored by the Village of Kildeer, Old Navy, and Cost Plus World Market.

c. Breakfast with Santa – December 5 at Max and Erma’s Restaurant from 8 to 10:30 a.m. sponsored by Max and Erma’s and the Village of Kildeer and the Kildeer police Department. All proceeds benefit the WINGS Organization.

B) New Business

i. Annual Audit Report

Administrator Talbett presented the independent annual financial report through April 30, 2009, prepared by Milburn Cain & Co., Certified Public Accountants, and summarized the auditors’ comments. The audit was “clean” with no deficiencies as stated in their cover letter dated September 22, 2009.

ii. October Treasurer’s Report – Expected to be provided at the 12/1 Board Meeting.

iii. SWALCO Ordinance

The proposed ordinance amending the Solid Waste Agency of Lake County (SWALCO) regarding Alternate Members was presented for consideration. Trustee Tarabein said he found it difficult to travel to the meetings due to its distance between his office and the SWALCO meeting location and would like to step down as soon as he has a replacement. A replacement will be sought.

iv. Voting by Mail – Information from the Lake County Clerk’s office on a new voting procedure was included in packet.

v. Correspondence

Letter from Clayton Brown, 21570 W. Boshome Drive, regarding weed cutting and maintenance was discussed.

Discussion took place reacting to statements made by the Deer Park Board of Trustees regarding their financial deficit and the need to renegotiate or eliminate the contract with the Village of Kildeer Police Department for services. Chief Zujewski said it can take the Lake County Sheriff 30-40 minutes to respond to a

call, and the closest police department often responds to calls out of town if they are able as a courtesy, which can create a burden and possibly leave the town vulnerable. Trustee Libertore said steps must be taken to protect the Kildeer Police Department and staff and suggested reaching out to other municipalities to let them know that police services can be provided to them by Kildeer. There was an agreement that Kildeer should take a proactive stance.

4. Other Matters and Updates

Village Administrator Talbett provided updates on several items. A red tag was issued for Cliff Side. Cost Plus World Market wants to remain open until 11 p.m. during the holiday season, but the liquor license only goes till 10 p.m. There was a consensus that they may remain open until 11 p.m. but must adhere to the liquor license requirements and not sell alcohol after 10 p.m. Firestone Tire and Rubber intends to open a Bridgestone Store with 12 bays on the former Muddy Paws property on Route 12. Concerns were expressed about this use jeopardizing the development of this prime location. The Citgo gas station is requesting a special use permit for a car wash.

5. Executive Session – None

6. Adjournment

Motion to Adjourn the meeting by Tarabein, seconded by Stavropoulos.

Upon voice vote:

YES: 5 Johnson, Libertore, Stavropoulos, Tarabein, and Stratman

NO: 0

Absent:1 Sokolowski

The meeting adjourned at 8:40 p.m.

Respectfully submitted: Janet McKay

Approved by: _____
President Nandia Black