

VILLAGE OF KILDEER

BOARD OF TRUSTEES

**November 3, 2009, 7:30 p.m., Village Hall
21911 Quentin Road, Kildeer, IL**



**APPROVED
MINUTES**

1. CALL TO ORDER AND ROLL CALL

The meeting of the Board of Trustees of the Village of Kildeer was held on Monday, November 3, 2009 at 7:36 p.m. in the Village Hall, 21911 Quentin Road, Kildeer, Illinois, per ordinance. President Black called the meeting to order and led the Pledge of Allegiance. Upon roll call the following were present:

Village President Black, Trustees Johnson (7:40), Liberatore, Sokolowski Stavropoulos (7:45 p.m.), Tarabein, and Stratman.

Absent: None

Other Officials Present: Administrator Talbett and Acting Police Chief Zujewski

2. Public Comment - None

3. Approval of October 6, 2009 Board Minutes

Motion by Liberatore, seconded by Tarabein, to approve the Board Meeting Minutes of October 6, 2009 as presented.

Upon roll call:

YES: 6 Johnson, Libertore, Sokolowski, Stavropoulos, Tarabein, and Stratman

NO: 0

ABSENT: 0

4. Official Reports

A. President Black – Updates on the following items were presented.

- i. KPOA Holiday Party – Kildeer Police Officer Association is hosting a holiday party on December 11 at 6 p.m. at Concorde Banquets. Board members are invited. Cost is \$57 per person.
- ii. Status of Union Negotiations – Have met with next meeting scheduled for December 2. Progress is being made.
- iii. Rt. 22 IDOT Public Meeting – Scheduled for November 17. Administrator Talbett asked if a trail through the forest preserve merited consideration and if appropriate action should be taken to follow up on this concept. No objections were voiced.
- iv. Prairie Creek Maintenance Burn – Information in packet.

- v. Appointment of Village Prosecutor – Resume in packet.
Motion made by Johnson, seconded by Stavropoulos, to appoint William Franks as Village Prosecutor.
 Upon voice vote:
 YES: 6 Johnson, Libertore, Sokolowski, Stavropoulos Tarabein, and Stratman
 NO: 0
 Absent: 0
- B. Administrator Talbett – Updates on the following items were presented.
- i. Correspondence – Included in Board packet.
 - ii. Resident calls – Included in Board packet.
 Update on revoked building permit and forfeited bond for Dabrowski at 21340 Cliffside.
 - iii. Harris MSI Software – Update on conversion and training. Accounts payable, payroll, and utility bills are up and running.
 - iv. 2010 Tax Levy – Included in Board packet. Administrator Talbett provided an overview of the tax levy process. Public hearing to be held on November 17, 2009.
 - v. Freedom of Information Act – Update and recap of changes. Administrator Talbett would like to purchase an indexing system to facilitate FOIA requests.
 - vi. Kildeer Estates Annexation – Residents have expressed interest in annexing into Kildeer if they are successful in withdrawing from Deer Park. Resident Ted Valenti encouraged the Board to reach out and be proactive in supporting the annexation into Kildeer. Administrator Talbett will meet with the residents.
 - vii. Snowplow Contract and Salt Purchase. – Contract completed.
- C. Treasurer Talbett
- i. Approval of October Disbursement
Motion by Sokolowski, seconded by Johnson, to approve October Disbursements.
 Upon roll call:
 YES: 6 Johnson, Libertore, Sokolowski, Stavropoulos, Tarabein, and Stratman
 NO: 0
 ABSENT: 0
 - ii. September Treasurer’s Report – Will be available at November 17 Committee meeting.
- D. Building Commissioner Talbett
- i. Upcoming Meeting of Architectural Review Committee

- ii. Upcoming Meeting of Plan Commission - Minutes included.
 - iii. Monthly Building and Inspection Report – Information in Board Packet
 - E. Acting Police Chief Zujewski – Activity Report Presented.
He thanked Administrator Talbett and the Board for their support and assistance in the excellent welcome home event for Officer Hoover and the Halloween event.
5. Board Standing Committee Reports
- A Building and Zoning – Trustee Liberatore/Administrator Talbett
 - i. Letter of Credit Reduction Request – The Enclave
Letter of credit release is not recommended until all items listed in the November 3, 2009 letter from Assistant Village Engineer Perry are completed.
 - ii. Strevell Resubdivision Approval
Motion by Tarabein, seconded by Stavropoulos, accept the Plan Commission’s recommendation for the Strevell Resubdivion.
Upon voice vote:
YES: 6 Johnson, Libertore, Sokolowski, Stavropoulos, Tarabein, and Stratman
NO: 0
ABSENT: 0
 - B. Public Works – Trustee Sokolowski – Lift Station Maintenance
Update provided by Trustee Sokolowski. Systematic maintenance program should be included as a budget line item to protect the lift station and pumps.
 - C. Community Relations – Trustee Stavropoulos reported on the Halloween event, discussions regarding a Breakfast with Santa event, and the following events.
 - i. Food Drive – Collections through November 23.
 - ii. Coat Drive– Will begin on November 26.
 - D. Environment – Trustee Tarabein – SWALCO
 - i. SWALCO – Monthly Disposal and Recycling Report
Trustee Tarabein will contact Waste Management on the status of the brochure.
 - E. Finance – Trustee Liberatore – Refunding Debt
Trustee Liberatore the process is moving forward

- F. Committee of the Whole – President Black
 - i. Bike Path Agreement – Tabled
 - ii. White Pine and Quentin Road Traffic Light Agreement - Tabled
 - iii. U.S. Bank Authorization

Motion by Tarabein, seconded by Stavropoulos, to approve the depository services resolution for governmental entities with U.S. Bank and allow the Village President and Village Administrator to have signing privileges.

Upon voice vote:

YES: 6 Johnson, Libertore, Sokolowski, Stavropoulos, Tarabein, and Stratman

NO: 0

ABSENT: 0

6. Unfinished Business – No Report

7. New Business – None

8. Executive Session – None

9. Motion to Adjourn the meeting by Tarabein, seconded by Stratman.

Upon voice vote:

YES: 6 Johnson, Libertore, Sokolowski, Stavropoulos, Tarabein, and Stratman

NO: 0

Absent: 0

The meeting adjourned at 8:44 p.m.

Respectfully submitted: Janet McKay

Approved by: _____
President Nandia Black