

VILLAGE OF KILDEER

BOARD OF TRUSTEES

**October 6, 2009, 7:30 p.m., Village Hall
21911 Quentin Road, Kildeer, IL**



**APPROVED
MINUTES**

1. CALL TO ORDER AND ROLL CALL

The meeting of the Board of Trustees of the Village of Kildeer was held on Monday, October 6, 2009 at 7:33 p.m. in the Village Hall, 21911 Quentin Road, Kildeer, Illinois, per ordinance. President Black called the meeting to order and led the Pledge of Allegiance. Upon roll call the following were present:

Village President Black, Trustees Johnson, Libertore, Sokolowski Stavropoulos (7:45 p.m.), Tarabein, and Stratman.

Absent: None

Other Officials Present: Administrator Talbett and Chief Zujewski

Due to President Black's laryngitis, Administrator Talbett assisted in reading information and introducing items for her.

Motion made by Sokolowski, seconded by Johnson, to move agenda item 4-A, i forward (Appointment of Mary Kay Scott to Plan Commission).

Upon voice vote:

YES: 5 Johnson, Libertore, Sokolowski, Stavropoulos, Tarabein, and Stratman

NO: 0

Absent:1 Stavropoulos

i. Appointment of Mary Kay Scott to Plan Commission

Administrator Talbett read from Ms. Scott's biography that listed her personal and professional qualifications.

Motion made by Sokolowski, seconded by Libertore, to appoint Mary Kay Scott to the Plan Commission.

YES: 5 Johnson, Libertore, Sokolowski, Tarabein, and Stratman

NO: 0

Absent:1 Stavropoulos

Motion made by Libertore, seconded by Tarabein, to move the remainder of agenda items 4-A, ii - iv forward.

Upon voice vote:

YES: 5 Johnson, Libertore, Sokolowski, Tarabein, and Stratman

NO: 0

Absent:1 Stavropoulos

- ii. Recognition of Employees of the Quarter
On behalf of President Black, Administrator Talbett read the information on the Award of Recognition that was presented to Cheri Huzsek, Deborah Laurino, and Kendra Nichols, Village of Kildeer Employees of the 2nd, 3rd, and 4th Quarters. The awards were presented to Ms. Huzsek and Ms. Laurino. Ms. Nichols was unable to attend to receive her award.
 - iii. Upcoming Events
Administrator Talbett presented the highlights of the upcoming Welcome Home Event for Kildeer Police Officer Michael Hoover on October 11 and the activities planned for the Halloween Event on October 24. Trustee Stavropoulos arrived at this time and provided additional information.
 - iv. Start of Union Negotiations - Meeting is scheduled for October 7.
2. Public Comment

Jim Ruzicka, 21423 Grove, gave a brief report on the meeting he attended for the O'Hare Noise Compatibility Commission (ONCC) at the recommendation of Administrator Talbett. He does not recommend joining the Commission because they have a compliant hot line and web site that residents can use to register complaints.
 3. Approval of September 1, 2009 Board Minutes

Motion by Johnson, seconded by Sokolowski, to approve the Board Meeting Minutes of September 1, 2009 with two grammatical changes requested by President Black.
Upon roll call:
YES: 6 Johnson, Libertore, Sokolowski, Stavropoulos, Tarabein, and Stratman
NO: 0
ABSENT: 0
 4. Official Reports

B. Administrator Talbett – Updates on the following items were presented.
 - i. Kildeer Marketplace – Meeting scheduled with developer
 - ii. Resident calls – Included in Board packet
 - iii. Harris MSI Software – Conversion and training are in process

- iv. Bike Path Agreement – New proposed agreement received from LCDOT.
- v. Route 22 IDOT Phase I Planning – November 17 public meeting scheduled with IDOT. Staff will contact LCFPD and IDOT to discuss funding.
- vi. Kemper Lakes –Partial payment was received of fees owed to Kildeer.
- vii. Kildeer Estates Annexation – Annexation is not going forward. Residents were successful in getting a stay.
- viii. Rand Motel – Owner chose not to repair damages caused by fire and will close motel.
- ix. Waste Management Brochure – Will be distributed by the end of October.
- x. Freedom of Information Act – Upcoming changes were outlined.

C. Treasurer Talbett

- i. Approval of September Disbursement
Motion by Stavropoulos, seconded by Libertore to approve September Disbursements.
Upon roll call:
YES: 6 Johnson, Libertore, Sokolowski, Stavropoulos, Tarabein, and Stratman
NO: 0
ABSENT: 0
- ii. September Treasurer’s Report – Will be available at October 20 meeting.

D. Building Commissioner Talbett

- i. Architectural Review Committee – Bond Release Recommendation
- ii. Plan Commission – Met last month and reviewed Verizon Wireless antenna proposal. Strvelle property development is proposed.
- iii. Monthly Building and Inspection Report

E. Police Chief Zujewski – Activity Report Presented.

5. Board Standing Committee Reports

A Building and Zoning – Trustee Libertore/Administrator Talbett

- i. Letter of Credit Reduction Request – Maple Hill Estates
Motion by Libertore, seconded by Sokolowski, to reduce the letter of credit for Maple Hill with the posted amount to be \$12,407.00.
Upon voice vote:
YES: 6 Johnson, Libertore, Sokolowski, Stavropoulos, Tarabein, and Stratman

NO: 0

ABSENT: 0

- ii. Letter of Credit Reduction Request – Quentin Collection
Motion by Stavropoulos, seconded by Johnson, to reduce the letter of credit for the Quentin Collection to \$5,000.

Upon voice vote:

YES: 6 Johnson, Libertore, Sokolowski, Stavropoulos, Tarabein, and Stratman

NO: 0

ABSENT: 0

B. Public Works – Trustee Sokolowski

Lift Station Maintenance – Update provided by Trustee Sokolowski. Vortex Technologies, Inc. provided punch list items regarding the Long Grove Road and Quentin Road lift stations.

Motion by Sokolowski, seconded by Stavropoulos, to hire Vortex Technologies, Inc. to replace both the sump pumps and sensor heads for the lift stations at a cost not to exceed \$1,700 for both sump pumps and \$700 for the sensor heads.

Upon voice vote:

YES: 5 Johnson, Sokolowski, Stavropoulos, Tarabein, and Stratman

NO: 0

ABSTENSION: 1 Liberatore

ABSENT: 0

C. Community Relations – Trustee Stavropoulos reported on the following.

- i. Officer Hoover Welcome Home Event – Activities highlighted for the October 11 event.

- ii. Halloween Event – Activities highlighted for the event on October 24 from 12-4 at the former Oreck Store.

- iii. Establish Trick or Treat Recommended Hours

Motion by Stavropoulos, seconded by Libertore, to set the hours for Trick or Treat from 12:00 p.m. to 6:00 p.m. on October 31, 2009.

Upon voice vote:

YES: 6 Johnson, Libertore, Sokolowski, Stavropoulos, Tarabein, and Stratman

NO: 0

ABSENT: 0

D. Environment – Trustee Tarabein – No report

- i. SWALCO – Monthly Disposal and Recycling Report

- ii. Clarke Mosquito – Monthly Status Report and Program Update

E. Finance – Trustee Liberatore – Refunding Debt

A proposal from Chapman and Cutler, LLP, dated September 23, 2009, to provide services as bond counsel was included in the Board packet. Their anticipated fees will be \$7,500 for the Refunding Debt Certificates and \$2,500 for the Project Debt Certificates if issued. Administrator Talbett will finalize the document to refund the debt per the consensus of the Board and bring it back for further Board direction.

F. Committee of the Whole – President Black

O'Hare Noise Commission

- i. Motion by Stavropoulos, seconded by Libertore, to approve the Village of Kildeer's membership in the O'Hare Noise Commission

Upon voice vote:

YES: 6 Johnson, Libertore, Sokolowski, Stavropoulos, Tarabein, and Stratman

NO: 0

ABSENT: 0

- ii. Pension Commission – Update provided by Administrator Talbett. The first pension application has been received. A process must be set up to deal with future requests.

6. Unfinished Business – No Report

7. New Business

8. Executive Session – None

9. Motion to Adjourn the meeting by Stavropoulos, seconded by Libertore.

Upon voice vote:

YES: 6 Johnson, Libertore, Sokolowski, Stavropoulos, Tarabein, and Stratman

NO: 0

Absent: 1

The meeting adjourned at 9:00 p.m.

Respectfully submitted: Janet McKay

Approved by: _____

President Nandia Black